

## **THE RE Store: Revision Division Internship: Design/Build Assistant**

RE Sources is a non-profit environmental education and advocacy organization. Our mission is to promote sustainable communities and protect the health of northwestern Washington's people and ecosystems through science, education, advocacy, and action. Our vision is for people in northwest Washington to live satisfying lives in accord with the ecosystems we depend on — generation after generation. Current programs include The RE Store, Clean Water, Clean Energy and Sustainable Schools.

The primary goal of THE RE Store is to divert as much reusable material as possible from the landfill. Revision Division is a service of The RE Store and models creative reuse of reclaimed materials through repurposing and remanufacturing into hand crafted furniture and home furnishings.

### **Commitment**

This is a part-time, unpaid position for 10-15 hours per week on-site. One year, four quarter minimum. Intern reports to Volunteer and Jobs Training manager Andy Eddy and Revision Division Designer Matt Vaughn.

### **Role**

The RE Store seeks a motivated intern who will be responsible for assisting Revision Division builders. Learning is broken up into three sections that will overlap during the school year.

#### **I. Learning Progression Phase 1**

During the first unit the intern will aid in the receiving, processing and organizing of donated salvaged materials to The RE Store's. They will then shift to The RE Store's warehouse to learn material identification and will begin working with Revision Division builders in material sourcing and shop maintenance. The goal of the first learning unit is to learn about reclaimed building materials, and the basics of maintaining a woodshop.

#### **II. Learning Progression Phase 2**

Upon assessment, and after the proper completion of a woodshop safety course, the intern will transition into the role of a Design/Build assistant. They will begin to assist the Revision Division builders with tasks that include but are not limited to; cutting, sanding, painting, gallery curation, product assemblage, order packing and shipping, and warehouse and inventory management. The goal of the second unit is the understanding of warehouse management, Inventory control, product merchandising, and an understanding of the product assemblage process.

#### **III. Learning Progression Phase 3**



Intern, Jobs Training Manager, and Revision Division staff will conduct an assessment of the intern's skill set which will help focus the direction of the culminating project. The intern will be placed into a direction of their strengths for the remainder of the internship. The goal of learning unit three is the understanding of all aspects of the build and design of products for retail sale. ***\*Upon assessment, the intern will be challenged with drafting and building a product of their own design, from reclaimed materials.\****

### **Qualifications**

The ideal candidate will possess the following skills and attributes:

- Must be physically able to work while standing and lift up to 50 lbs.
- Ability to work well as a team;
- Ability to follow directions closely;
- Ability to interact and communicate well with the public;
- Meet the program requirements of your school;
- Ability to work on multiple projects at any given time;
- The ability to initiate and follow through on projects;
- Excellent organizational skills, attention to detail, and the ability to prioritize in a changing environment;
- Ability to meet deadlines;

### **Learning Opportunities and Responsibilities**

The intern will gain experiences in:

- Warehouse Management
- Shop Maintenance
- Inside knowledge of the reuse industry
- Power tool education (Upon assessment)
- Woodshop safety
- Functional Design
- Retail space / gallery curation
- Material identification and sourcing
- Design, production, fitting and finishing of products for retail sale
- Using salvaged materials in the construction of products for retail sale
- Share a shop with two long-time, skilled veterans of design, woodworking, and welding opportunity to design and construct your own retail product out of reclaimed materials

### **TO APPLY**

Please email your availability over the desired four quarters (be specific), a cover letter addressing examples of your skills and attributes, and a resume of relevant experience to Andy Eddy, Volunteer and Jobs Training Manager, [andy@re-store.org](mailto:andy@re-store.org).