

## Position Opening: Database Ace (aka Coordinator)

**May 2018**

RE Sources For Sustainable Communities is seeking our next Database Ace (Database Coordinator). Do you dream of channeling your database and technology skills to change the world for the better? Are you looking to apply your Salesforce or other Customer Relationship Management (CRM) skills to protect our region for future generations? Like to solve puzzles and problems in record time? Do you prefer being an integral teammate while working behind the scenes and geeking out on data flow and processes? If so, then keep reading - we want to meet you!

### **Position Overview:**

The Database Coordinator plays an essential role in maintaining our CRM system that engages, builds, nurtures and motivates our growing membership and supporter base of over 20,000 contacts. This is a new specialized position at RE Sources and we are excited to invest in training and provide clear guidance to prioritize projects.

The ideal candidate will:

- Have 1 + years of experience with Salesforce or other similar CRM system.
- Have applicable experience with data migration and integration via different tools/apps.
- Be adept at getting into the nitty gritty database details while maintaining a big-picture view of organizational goals.
- Bring tech savvy and a positive, collaborative work style to our teams.

The successful candidate will:

- Strive towards seamless integration and maximum effectiveness between Salesforce and other systems, including Campaign Monitor, Voter Action Network, Click & Pledge and Form Assembly.
- Embrace the challenge of solving problems quickly.
- Employ a rapid response approach to assessing and implementing changing tools and technology.
- Be sharp and speedy at applying skills and strategies gained from training opportunities.

RE Sources for Sustainable Communities may be doing serious work, but our staff knows how to bring humor and creativity into our work and our work environment. In addition to providing meaningful and rewarding work, RE Sources offers a competitive compensation and benefit package and a flexible work environment.

The Database Coordinator is a .6 FTE (24 hours per week) position and compensation is \$14.00 - \$18.00 per hour depending on experience.

**For a full job description and application instructions, please visit our website: [www.re-sources.org](http://www.re-sources.org)**

**We are motivated to fill this position as soon as possible with the right candidate. Deadline to apply is 5pm Wednesday, May 16th. Do not delay in applying!**

- **Email your resume and letter of interest to: [hr@re-sources.org](mailto:hr@re-sources.org). Put "Database Ace" in subject line.**
- **Or drop off resume and letter of interest at our office located on 2nd Level at: 2309 Meridian Street, Bellingham, WA 98225**